

AR
 Glen Rose Elementary School (Glen Rose School District)
 14334 Highway 67
 Malvern AR 72104
 501-332-3694

School Engagement Plan

Please read over the form closely, being sure to address all guiding questions. Note the Assurances section allows you to confirm practices that are required but do not need further elaboration within the written portion of your plan. In the response fields, you may include links to additional information that can help support your story as you answer the guiding questions.

1: Jointly Developed Expectations and Objectives

Describe how the School works with parents and families to develop and review relevant plans, policies, and strategies related to engagement.

Guiding Questions

- **1.1:** *How does the School - in collaboration with parents - establish an engagement plan that reflects the specific academic improvement needs of the School, and that includes programs and practices that enhance engagement and address the specific engagement needs of students and their families?*
 [A.C.A. § 6-15-1702(a)]
- **1.2:** *What efforts have been made to ensure adequate representation of parents and families of participating children in the process (Title I families)?*
 [ESSA § 1116(c)(3)]

Glen Rose Elementary School will hold a Parent and Family Engagement meeting on October 10, 2023 at 6:00 p.m. The agenda will include looking at current plans for items to keep or changes that need to be made, review Title 1 programs, academic programs being used, and discuss how/what activities or offerings our parents would like to see. Parents that are on the committee will be invited to the meeting by personal postcards. Every family will receive an invitation through the school newsletter, Facebook social media page, and a call home using our automated calling program. After the meeting, changes will be made to the plan as discussed. Any comments that are made that deem our plan unsatisfactory will be provided on the superintendent and school administrators for submission to the appropriate ADE/DESE personnel. We will work to improve and solve the areas of concern.

Glen Rose Elementary School has made the parent and family engagement plan available to parents by putting the plan in each school's handbook, posting on the school's website, and having copies in each office.

Our school will also include a parent-friendly summary/explanation of the parent and family engagement plan in the student handbook and on the district's website.

Our school has parent representatives on the parent and family engagement plan from each school and they will be personally invited to the October 3rd meeting.

The parent and family engagement plan will become a part of each school's school wide plan of action.

2: Communication

Describe how the School will communicate with and distribute information to parents and families.

Guiding Questions

- **2.1:** *How does the School distribute an informational packet appropriate for the age and grade of each child annually, ensuring to include:*
 - *description of the engagement program*
 - *recommended roles for parents, students, teacher, and the School*
 - *ways for a family to get involved*
 - *survey regarding volunteer interests*
 - *schedule of activities planned throughout the school year*
 - *regular, two-way, and meaningful system for parents/teachers to communicate**[A.C.A. § 6-15-1702(b)(3)(B)(1)]*
- **2.2:** *How will the School ensure information related to school and parent programs, meetings, and other activities is provided to parents in a format and in a language that parents can understand (to the extent practicable)?*
 - *how is relevant information provided in a variety of ways? (For example, paper copies made available, as well as social media posts, website links, parent apps, etc.?)**[ESSA § 1116(e)(5)]*
- **2.3:** *How does the School offer flexible opportunities for meetings with families?*
[ESSA § 1116(c)(2)]

The Glen Rose Elementary School distributes information to parents by using the district's website, the school's social media page (Facebook). K-4 distributes parent information packets with information about the engagement plan to parents during Open House.

During parent teacher conferences in the fall and spring, the district will provide surveys about parental engagement for parents to complete on-site. The surveys will also be available electronically through the school website.

Glen Rose Elementary provides many opportunities for meeting with families including registration/Open House, math and literacy nights, parent teacher conferences, STEAM night, and family book fair nights. Parents are notified with paper flyers being sent home, social media notifications, and through the district's website.

3: Building Staff Capacity

Describe activities that will be used with School staff to build their capacity to work with parents as equal partners.

Guiding Questions

- 3.1:** *How does the School build staff capacity to work with parents as equal partners? This may include workshops, conferences, trainings, webinars, and online resources that will be used to ensure ALL School staff (including teachers, specialized instructional personnel, principals, and other School leaders) are aware of:*
- *the value and utility of contributions of parents [Title I schools]*
 - *how to reach out to, communicate with, and work with parents as equal partners [Title I schools]*
 - *how to implement and coordinate parent programs and build ties between home and the School [Title I schools]*
 - *how to respond to parent requests for parent and family engagement activities [Title I schools]*
 - *that parents play an integral role in assisting student learning [all schools]*
 - *how to welcome parents into the School and seek parental support and assistance [all schools]*
 - *the School's process for resolving parent concerns as outlined in the School handbook, including how to define a problem, whom to approach first, and how to develop solutions [all schools]*

[ESSA § 1116(e)(3;14); A.C.A. § 6-15-1702(b)(5-7)]

The school will, with the assistance of its schools and parents, educate its teachers, pupil services personnel, principals and other staff, on how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs between schools and build ties between parents and schools.

Each certified employee will receive two hours of parental engagement strategies every fourth year. Each administrator will receive two hours of parental engagement every fourth year. This training will be provided by one of the following methods:

- a. Dawson Educational Cooperative - Parental Engagement Sessions;
- b. Arkansas Ideas;
- c. On-site PD for parental engagement chosen by the administration after staff recommendations; or
- d. Other approved administration approved PD opportunities.

Glen Rose Elementary School will host a Parent and Family Engagement Planning and Review night on October 10, 2023. Parents will be invited to review the school's plan and discuss changes or ideas to keep. We will also look at our school compact and discuss Title I activities at this meeting. A parent volunteer training will be held in early November before school and in the evening.

Glen Rose Elementary School's staff communicates with parents in a variety of ways: text messages, emails, phone calls, and parent communication apps.

The handbook has the parent and family engagement plan summary contained in it and there are signatures on file from parents stating that they have read and understand the plans. Any changes that are made at the October meeting will be added or deleted and a new copy will be sent home to be signed. These plans are always available in the principal's office of each school.

4: Building Parent Capacity

Describe how the School provides opportunities to build parents' capacity to play a role in their children's academic success. This may include conducting workshops, conferences, classes, online resources, Academic Parent-Teacher Team meetings or providing equipment or other materials.

Guiding Questions

- **4.1:** *How does the School provide timely information about the following:*
 - *a description and explanation of the curriculum in use at the School*
 - *the forms of State and Local academic assessments used to measure student progress, including alternate assessments*
 - *the achievement levels of the challenging State academic standards students are expected to meet*

[ESSA § 1116(c)(4)(B)]
- **4.2:** *How does the School provide assistance to parents in understanding the following:*
 - *the requirements of Title I, Part A*
 - *how to monitor their child's progress*
 - *how to work with educators to improve the achievement of their children.*

[ESSA § 1116(e)(1)]
- **4.3:** *What types of materials and training does the School provide to help parents work with their children to improve their children's achievement? This may include:*
 - *literacy training*
 - *technology training, including education about copyright piracy and safe practices*
 - *resources that describe or assist with the child's curriculum*
 - *other activities such as workshops, conferences, online resources like tutorials or webinars, and any equipment or other materials, including parent resource centers*

[ESSA § 1116(e)(2)]
- **4.4:** *Involve parents of students at all grade levels in a variety of roles, including without limitation:*
 - *involvement in the education of their children*
 - *volunteer activities*
 - *learning activities and support classroom instruction*
 - *participation in School decisions*
 - *collaboration with the community*
 - *development of School goals and priorities*

- *evaluating the effectiveness of the School-level Improvement Plan*
[A.C.A. § 6-15-1702(b)(1); ADE Rules Governing Parental Involvement Section 3.03]
- **4.5:** *How does the School promote and support responsible parenting? The School shall, as funds are available:*
 - *purchase parenting books, magazines, and other informative material regarding responsible parenting through the School library, advertise the current selection, and give parents an opportunity to borrow the materials for review*
 - *Create parent centers*
[A.C.A. § 6-15-1702(b)(4)(A)]
- **4.6:** *How does the School provide instruction to parents on how to incorporate developmentally appropriate learning activities in the home environment, including without limitation:*
 - *role play and demonstration by trained volunteers*
 - *the use of and access to Department of Education website tools for parents*
[<https://dese.ade.arkansas.gov>]
 - *assistance with nutritional meal planning*
[A.C.A. § 6-15-1702(b)(5)(B)(ii)(a-d)]

The school will make available to parents the State's academic standards, state and local assessments, and how to monitor their child's progress and work with educators to improve the achievement of their children. This can be done at the two parent/teacher conferences held each year, through phone calls, emails, parent/teacher meetings during prep times, or other meetings that are set up. There is also a report to the public meeting held in October at 6:00 p.m. in the high school library. This report reviews parental and family engagement plans, tests scores, and other material essential for families. The school will work with parents to see what option is best for the parent to engage with the school/teacher.

A Title 1 parent meeting will be held on October 10, 2023. This meeting will review the plan, ask for assistance in making changes and review the Title 1 budget.

Parents can check out materials to use with their students at each campus library. There are also materials available at the Parent Center at our Gifford campus for copies of worksheets, make and take games, and books for parents to use at home. The school also hosts several nights for parents to come and experience ways to help their child at home. The elementary school has also created Lending Libraries at each grade level for children who need books to take home to read. Teachers may also write prescriptions to the Parent Center for work to send home with students to reinforce standards being taught. The teachers will consider the RISE components and their training in RISE to help guide materials that are provided to parents for extra support with their child.

Glen Rose Elementary School will host an Open House on August 10, 2023 from 4:30-6:30 for parents and students.

5: Coordination

Describe how the School will coordinate with other organizations, businesses, and community partners, including alumni, to provide additional supports, services, and resources to families..

Guiding Questions

- **5.1:** *How does the School investigate and utilize community resources in the instructional program?*
[ADE Rules Governing Parental Involvement Section 5.06]
- **5.2:** *How does the School coordinate and integrate programs and activities with other Federal, State, and local programs? Some examples include:*
 - *public preschool programs such as Head Start*
 - *organizations/activities to help students transition to elementary, middle, high, and postsecondary schools or careers*
 - *wraparound services that allow families to send their children to school ready and able to focus on learning*
[ESSA §1116(e)(4)]
- **5.3:** *In what ways does the School enable the formation of a Parent Teacher Association or organization and ensure leaders of said organization will be included in appropriate decisions?*
[A.C.A. § 6-15-1702(b)(8)(B)(ii)]

All parent and family engagement programs and activities are integrated with our Federal, State, and local funded activities. Parents are invited to planned programs that the schools conduct each year. They also can receive notice through flyers, school website, social media and phone calls of planned activities at school.

Glen Rose Elementary has a Parent Center at the Gifford campus that is available to our parents daily for extra help with their children, each library also has parent and family engagement materials available for parents.

Glen Rose Elementary has an ABC Pre-School program to help prepare our students for their educational journey. These teachers will work with Kindergarten teachers to transition to Kindergarten. Kindergarten brings their students to see First grade at the end of the school year, and fourth graders transitioning into 5th grade Middle School will be able to tour classrooms during registration and Open House.

During the October meeting, we will discuss options for a Parent Teacher organization.

6: Annual Title I Meeting *(Title I schools)*

Describe the details regarding the Annual Title I meeting used to inform parents of the requirements of Title I, the School's participation, and the parents' rights to be involved.

Guiding Questions

- **6.1:** *How and when (month/year) does the School conduct the Annual Title I meeting, ensuring that parents are informed of the following? (*Include a link to the detailed agenda, meeting minutes, and/or slide deck for this year's Annual Title I Meeting, if available.)*
 - *the requirements of Title I and the School's participation*
 - *the parents' rights under Title I (The Right to Know Teacher Qualifications, Right to Request Meetings)*
[ESSA § 1116(c)(1)]

The Glen Rose School District will conduct a Title 1 meeting on October 10, 2023, at 6:00 p.m. in the cafeteria. We will look at our Title 1 plan and the Title 1 requirements, the parents' rights under Title 1, barriers, needs, and strategies to address any areas of concern.

We will inform the community about the meeting place, time and location through social media, school website, communication apps such as Remind, classroom newsletters and text messages through the In Touch all call system.

7: School-Parent Compact *(Title I schools)*

Describe the process School will follow to jointly develop with parents a School-Parent Compact as required under Title I, Part A.

Guiding Questions

- **7.1:** *How does the School jointly develop a School-Parent Compact which does the following:*
 - *Outlines how parents, the entire School staff, and students will share the responsibility for improved student academic achievement*
 - *Addresses the importance of regular two-way, meaningful communication through:*
 - *conferences (no fewer than 2 each year)*
 - *frequent reports on progress*
 - *reasonable access to staff*
 - *opportunities to volunteer*
 - *observation of classroom activities**[ESSA § 1116(d)]*
- **7.2:** *How do families access the compact in order to understand the shared responsibility for improved student academic achievement?*
 - *Including parent-teacher conferences in elementary Schools, at least annually*

- Include a link or insert the language of the compact to demonstrate this requirement has been met.

[ESSA § 1116(d)(2)(A)]

Glen Rose Elementary School provides a School-Parent Compact each year to parents and school staff which states that the school and parents will share the responsibility for improved student academic achievement in the following ways:

1. Provide high-quality curriculum and instruction in a supportive and effective learning environment
2. Hold parent teacher conferences in the fall semester and the spring semester.
3. Provide parents with reports on their child's progress.
4. Provide parents reasonable access to staff through emails, appointments during prep times. The district provides information for all parents on staff emails and prep times.
5. Provide parents opportunities to volunteer, attend field trips, and other activities.

The Glen Rose School district provides copies of the compact through the district's website, the school's handbook, and paper copies distributed in registration packets.

8: Reservation of Funds (Title I schools)

Describe how the School uses Title I, Part A funds set-aside for parent and family engagement programs and activities.

Guiding Questions

- **8.1:** If the School is a recipient of set aside funds for parent and family engagement (as part of receiving a Title I, Part A allocation greater than \$500,000):
 - How is the School spending those funds?
 - How does the School determine the priority of how funds are spent?
 - Who is involved in determining that?

[ESSA § 1116(a)(3)(A)]
- **8.2:** How does the School provide opportunities for parents and family members to be involved in providing input into how the funds are used?

[ESSA § 1116(a)(3)(B); ESSA § 1116(a)(3)(C); ESSA § 1116(a)(3)(D)(i-v)]

This component is not applicable to Glen Rose Elementary since we receive less than \$500,000 in Title I funds.

Assurances

Please read the following statements closely. By checking these boxes, the School understands the legal requirements and will meet them accordingly.

Required...your form will not save unless all boxes are checked.

☒ **A.1:** The School understands that annually by August 1, the public School's Engagement Plan shall be developed, or reviewed and updated.

[ADE Rules Governing Parental Involvement Section 3.02.3]

☒ **A.2:** The School understands that the following must be made available to families and the local community on the School or District website no later than August 1st:

- The School Engagement Plan
- A parent-friendly explanation of the School and District's Engagement Plan
- The informational packet
- Contact information for the parent facilitator designated by the School.

[A.C.A. § 6-15-1704(a); ADE Rules Governing Parental Involvement Section 3.02.4]]

☑ **A.3:**The School understands that a parent-friendly summary/explanation of the Engagement Plan should be included in the current student handbook.

[A.C.A. § 6-15-1704(a); ADE Rules Governing Parental Involvement Section 3.02]

☑ **A.4:**The School understands its obligation for ensuring professional development requirements related to parent and family engagement are met and that records are maintained accordingly.

[A.C.A. § 6-15-1703(a); A.C.A. § 6-17-709]

☑ **A.5:**The School understands its obligation to obtain signatures for each parent acknowledging receipt of the District's Engagement Plan summary/explanation.

[A.C.A. § 6-15-1704(a)(3)(B)]

☑ **A.6:**The School Principal understands their obligation to designate and pay a licensed staff member to serve as Parent Facilitator:

- to help organize meaningful training for staff and parents,
- to promote and encourage a welcoming atmosphere, and
- to undertake efforts to ensure that engagement is recognized as an asset to the School.

[A.C.A. § 6-15-1702(c)(1)]

☑ **A.7:**The School understands its obligation to encourage school staff to use volunteer surveys to compile a volunteer resource book..

[A.C.A. § 6-15-1702(b)(6)(B)(ii)]

☑ **A.8:**The School understands its obligation to conduct no fewer than two parent-teacher conferences per school year.

[A.C.A. § 6-15-1702(b)(3)(B)(ii)]

☑ **A.9:**The School understands its obligation to incorporate the Engagement Plan into the School Improvement Plan.

[ADE Rules Governing Parental Involvement Section 3.02.2]

☑ **A.10:**The School understands its obligation to schedule regular parent involvement meetings at which parents are given a report on the state of the School and an overview of:

- what students will be learning
- how students will be assessed
- The informational packet
- what a parent should expect for his or her child's education
- how a parent can assist and make a difference in his or her child's education.

[A.C.A. § 6-15-1702(b)(5)(B)(i)(a-d)]

☑ **A.11:**Any School serving high school students understands its obligation to educate parents about their role in decisions affecting course selection, career planning, and preparation for postsecondary opportunities.

[A.C.A. § 6-15-1702(b)(7)(B)(ii)]

☑ **A.12:**The School understands its obligation to welcome parents into the School, and more specifically, not have any school policies or procedures that would discourage a parent from visiting the School or from visiting a child's classrooms.

[A.C.A. § 6-15-1702(b)(6)(B)]

☑ **A.13:**The School understands that all Title I, Part A funded engagement activities and strategies should remain consistent with all information set forth in this parent and family engagement plan.

[ESSA § 1116(a)(3)(D)]

☑ **A.14:**The School understands its obligation to submit to the State any comments from parents who deem the Title I Schoolwide Plan unsatisfactory. These comments can be sent to

ade.engagementmatters@ade.arkansas.gov

[ESSA § 1116(b)(4)]

☑ **A.15:**The School understands its obligation, if requested by parents, to provide opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible.

[ESSA § 1116(c)(4)(C)]

School Information

School Name:	Glen Rose Elementary School
School Engagement Facilitator Name:	Brandy Draper
Plan Revision/Submission Date:	07/19/2023
District Level Reviewer Name, Title:	Melissa Weatherford, District Projects Coordinator
District Level Approval Date:	7/25/2023

Committee Members, Role

(Select "Repeat" to open more entry fields to add additional team members)

First Name	Last Name	Role (Teacher, Staff, Parent, Student, or Community Member)
Brandy	Draper	Elementary Parent Engagement Coordinator
Trey	Stevens	Elementary Principal
Mary	Prysock	Parent Center Facilitator
Dana	Block	Elementary Parent
Brittany	Elrod	Elementary Parent
Stephanie	Stevens	Elementary Parent

State

- [Ark. Code Ann. § 6-15-1701 et seq.](#)
- [Arkansas Department of Education Rules Governing Parental Involvement Plans and Family and Community Engagement](#)

Federal

- [Elementary and Secondary Education Act, as amended by Every Student Succeeds Act, 114 P.L. 95, 20 U.S.C. §§ 6312, 6318, 6320](#)

Find additional guidance on the [DESE Parent and Family Engagement Requirements](#) webpage. For any questions about completing this form or meeting legal compliance, please contact the DESE Engagement Unit at ade.engagementmatters@ade.arkansas.gov or 501-371-8051.

District Reviewer Responses

Section 1 - Jointly Developed

- ☐ Changes Required
- ☒ Compliance is Met

Comments:

-Section 2 - Communication

- ☐ Changes Required
-

☒ Compliance is Met

Comments:

Section 3 - Building Staff Capacity

☒ Changes Required

☒ Compliance is Met

Comments:

I found one date in this section that needs to be corrected to match the other dates of October 10.

Section 4 - Building Parent Capacity

☐ Changes Required

☒ Compliance is Met

Comments:

Section 5 - Coordination

☐ Changes Required

☒ Compliance is Met

Comments:

Section 6 - Annual Title I Meeting

☐ Changes Required

☒ Compliance is Met

Comments:

Section 7 - School-Parent Compact

☐ Changes Required

☒ Compliance is Met

Comments:

Section 8 - Reservation of Funds

☐ Changes Required

☒ Compliance is Met

Comments: